#### Introduction:

Voluntary, Community and Social Enterprises (VCSE) in the East Riding are working together to respond to the challenges of the Covid-19 pandemic. The East Riding VCSE Network has established a new fund and consultancy support to help voluntary sector organisations during this crisis.

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#### Purpose of fund:

Providing support and funding to enable the voluntary sector to thrive now and into the future.

A grant programme designed to reflect essential needs of a voluntary or community organisation, with the opportunity to receive consultancy support from the East Riding VCSE Network.

#### Funding value:

Supported by local grant makers, businesses and East Riding of Yorkshire Council, this Covid-19 fund has an allocation of £150,000 to support essential costs and overcome challenges during Covid-19.

In addition, each applicant will have the opportunity to request consultancy support to prepare for a stronger future.

Applicants can request between £500 and £5,000. We anticipate the need to be flexible and offer successful groups additional funding if identified during the requested consultancy support.

#### Criteria:

Applying organisations must be registered on <u>www.beecan.org</u> with an appropriate not-for profit governing structure focused on the needs of the East Riding community. This process will be supported HEY Smile Foundation and alternative arrangements could be implemented if required.

Requests for support should reflect the following Stronger Together principles and outcomes:

We're open to new ideas:	More creative solutions to support local VCSE organisations.
We're ready to make a change:	Better prepared to respond to challenges within the VCSE sector.
We're planning for a stronger future:	Improved leadership to secure VCSE future.

#### Application process:

- 1. Register on <u>www.Beecan.org</u> to help the Network understand your structure
- 2. Complete online application form available on Beecan; a word version also available within the guidance notes
- 3. A Telephone call to discuss the detail within your application
- 4. A committee assessment to ensure the funding and support is right for you.

#### What we are looking for:

- 1) The request for funding and support is appropriate
- 2) The applicant has an understanding of the challenges
- 3) The essential costs to secure a sustainable future are identified
- 4) How our East Riding VCSE Network would help (optional)

#### **Grant Management**

East Riding VCSE Network has appointed a committee to support the assessment stage and make recommendations for both funding and consultancy support. HEY Smile Foundation will facilitate agreed actions, evaluate and broker consultancy time from the Network.

The Committee will include VCSE Network members and a nominated representative from Two Ridings Community Foundation and East Riding of Yorkshire Council.

A variety of funding sources have collaborated to produce this community offer. Therefore HEY Smile Foundation will need to reflect on any specific conditions from these funders before finalising committee recommendations and offers.

All applicants will receive a response regarding their application but we cannot offer an appeal process due to the timescales and conditions from the funders. If unsuccessful, applicants can reflect on the feedback and reapply.

With permission the Network may signpost you to alternative resources and funding.

#### Application questions:

- 1. Describe how you would use the funding to resolve current challenges and prepare for the future
- 2. Describe the duration of support/funding you require
- 3. When implementing changes during Covid-19 restrictions, what worked well so far and would you do differently in the future?
- 4. Please describe what income you have already applied for (or will be applying for) to support your work over the next twelve months?
- 5. Would this Stronger Together support help match fund another application? Yes/No
- 6. Describe the costs you would like support with
- 7. Select the type of support you would like from the network (Optional)
- 8. Declaration & submission

### **Frequently Asked Questions**

#### 1. Can we apply more than once?

Yes. However, the committee may need to prioritise requests and a second successful application may not be guaranteed. If unsuccessful previously, you are welcome to reflect on feedback and resubmit.

#### 2. Can we source our own consultancy support from outside the VCSE Network?

Yes. Applicants can request funding for specific consultancy support within the budget section of the application form. Support time outside of the Network will be part of the award value. If using Network support, this would be in addition to the award value.

### 3. How long will funding and/or support last for?

Funding should reflect your needs, therefore please confirm duration within the application form. East Riding VCSE Network will discuss and allocate appropriate consultant time. If further support is required HEY Smile Foundation is able to provide ongoing VCSE development support.

#### 4. We only need funding, do we have to request VCSE Network support also?

The support is optional and this section within the application form can be left blank. However, the assessment committee may identify an opportunity to offer support during assessment of the application.

#### 5. Could we request consultancy support only?

Yes this is possible. We welcome a conversation to understand your needs, an application might not be required if you only require support.

#### 6. How long will the process take?

We aim to be as quick as possible, confirming a decision within two weeks. Allowing time for a telephone peer-review and committee meeting.

#### 7. Do I need to take part in any evaluation?

There will be an evaluation process to capture experience and the difference made to your organisation. Recorded via a simple monitoring form and if applicable via the Network consultancy support.

### 8. We cannot open our building or deliver a service at the moment, are we still eligible to apply?

Yes you can apply. Funding could help cover core costs and get your organisation ready to help the community when Covid-19 restrictions are reduced.

#### 9. How will you release the funding?

Payment will be made via bank transfer once we have received a signed grant offer letter and bank details. We aim to release 100% of the funding at the start of the support. In some cases grant management conditions might require a split payment.

### 10. Will my Beecan profile be included within the assessment?

Yes. Please ensure your governing document and accounts are uploaded on to the system.

### 11. I have a question before submitting my application. Who should I contact?

Gareth Meyrick from HEY Smile Foundation. Email gm@heysmilefoundation.org